



2019-2020 REGISTRATION

Student Information:

Child's Name:		Sex:	Age:	DOB: _____/_____/_____	
Address:		City:		ST:	Zip:
Home Ph:		E-mail Address:			
Child Resides With:	Mother's Name:		Father's Name:		
Mother's Work Ph:	Mother's Cell Ph:	Father's Work Ph:		Father's Cell Ph:	

Medical Information: I hereby grant permission for the staff of ACE Preschool Academy to contact the following medical personnel to obtain emergency care for my child if warranted.

Doctor:	Address:	Phone:
Dentist:	Address:	Phone:

Hospital Preference: _____

Are there any medical conditions, allergies, or special dietary needs to which we should be alerted? Yes No

Please Specify: _____

Alternative Contacts/Persons Authorized to Pick-up: Child may be released only to the custodial parent, legal guardian or persons listed below with picture ID. If the custodial parent or legal guardian cannot be reached the following persons will be contacted and are authorized to remove child from facility in the case of illness, accident, or emergency.

Name:	Home Ph:	Cell / Work Ph:
Name:	Home Ph:	Cell / Work Ph:

5-Day Program Fees & Payment Information: (Daily rates are available for Non-VPK – Call office for pricing)

<input checked="" type="checkbox"/> Program Selection & Weekly Tuition	Partial Day (Non-VPK) 7:30-2:30 <input type="checkbox"/> \$125/wkly	Full Day (Non-VPK) 7:30-6:00 <input type="checkbox"/> \$175/wkly	VPK* 8:30-11:30 <input type="checkbox"/> No Fee	VPK Partial (Wrap-Around) 11:30-2:30 <input type="checkbox"/> \$69/wkly	VPK Full (Wrap-Around) 11:30-6:00 <input type="checkbox"/> \$128/wkly	*VPK certificate (CE) must be presented at time of registration or you will be subject to payment of standard program fees.
<input checked="" type="checkbox"/> Monthly Discount Plan (due on 1 st)	Partial Day--Discounted <input type="checkbox"/> \$427.50/mo. (Non-VPK) 7:30-2:30 <input type="checkbox"/> \$235.98/mo. (Wrap-Around) 11:30-2:30		Full Day--Discounted <input type="checkbox"/> \$598.50/mo. (Non-VPK) 7:30-6:00 <input type="checkbox"/> \$437.50/mo. (Wrap-Around) 11:30-6:00		\$	
Non-VPK & Wrap-Around Annual Fees:	Annual Membership Fee \$50 (due upon registration--prorated quarterly)					\$
	Materials Fee \$150 (½ due registration & ½ due Jan.'20--prorated monthly)					\$
FOR OFFICE USE--Form of Pmt.: <input type="checkbox"/> Credit Card <input type="checkbox"/> Check# <input type="checkbox"/> Cash						\$ TOTAL

Guaranteed Form of Payment – REQUIRED VISA / MasterCard

Card Holder Name:	Card Type:
Credit Card #:	Expiration Date: Verification#:
Billing Address & Zip Code (if different from above)	

How did you hear about us? Friend Publication/Ad.--which one? _____ Birthday Party Internet

I fully understand the ACE Preschool Academy tuition payment policies of which I am in receipt. I understand that ACE Preschool Academy requires ACH information to be on file. I authorize ACE Preschool Academy to charge the ACH information on file to collect the monthly payment for unpaid tuition and all other unpaid items charged by me on my account that are outstanding on the 1st of each month. In the event that my account is past due, I understand that charges will include a \$10.00 late fee as specified in the payment policies.

I fully understand weekly tuition payments are due the Friday before the billed week. I am aware that weekly payments are considered late after 6:30 p.m. on Friday and a \$20 late fee will be applied to accounts for late payment of tuition. I understand the guaranteed form of payment will be used for any outstanding charges the Monday after.

I am aware that check payments or ACH transactions with insufficient funds will result in a \$35 returned check fee to cover bank penalty charges plus any additional fees including Late Fee. Returned checks or insufficient bank fund debits exceeding two instances will result in suspension of my check writing privileges / automatic checking account agreement.

ACE Preschool Academy requires a "30-Day Written Drop Notice" which is strictly enforced. This notice must be received before the first of the month PRIOR to the month dropping. Failure to give notice will result in full payment for one month of tuition. I have read and agree to comply with this requirement.

Signature of Parent/or Legal Guardian Date

ACE Preschool Academy Registration Form

State of Florida, Department of Children and Families
Section 65C-22.006(2), F.A.C., requires a current physical examination (Form DH 3040) and immunization record (Form DH 680) within 30 days of enrollment.

State of Florida, Department of Children and Families
Section 402.3125(5), F.S., requires that parents receive a copy of the Child Care Facility Brochure, "KNOW YOUR CHILD CARE FACILITY".

State of Florida, Department of Children and Families
Section 65C-22.006(4)(c)2, F.A.C., requires that parents are notified in writing of the disciplinary practices used by the child care facility. Please see the ACE Preschool Academy *Parent Handbook*.

ACE Preschool Academy also requires that parents receive a copy of the ACE Preschool Academy *Parent Handbook* and that the following forms are completed and on file upon the first day of student attendance:

- Completed and signed Registration form
- Release and Waiver of Liability form for Gymnastics Instruction
- Certificate of Eligibility for VPK classes, if eligible
- Copy of child's original Birth Certificate
- Current Florida Student Health Examination form—original only (physician provided)
- Florida Certificate of Immunization—original only (physician provided)
- Copy of Parent/Guardian Photo ID
- Signed and notarized Medical Consent form
- Signed verification of receipt of the DCF brochure/guide to parents on *Influenza Virus*
- Signed Developmental Screening Release form
- Signed Video/Photo Release form
- Outside Food Permission Slip, including milk
- Student Information forms: *What Makes Your Child Special?* & Emergency Data Card

By signing below, you verify that you have received the above items, and that all information on these forms is complete and accurate. Your signature verifies that you have read the ACE Preschool Academy *Parent Handbook* and understand and agree to follow the policies and procedures of ACE Preschool Academy. If, at any time, a parent/guardian and the school can not come to an agreement on school/student issues, the parent may be asked to withdraw the child.

Signature of Parent/or Legal Guardian

Date



RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT (“AGREEMENT”)

In consideration of participating in ACE Preschool Academy, I represent that I understand the nature of this Activity and that I am qualified, in good health, and in proper physical condition to participate in such Activity. I acknowledge that if I believe event conditions are unsafe, I will immediately discontinue participation in the Activity. I fully understand that this Activity involves risks of serious bodily injury, including permanent disability, paralysis and death, which may be caused by my own actions, or inactions, those of others participating in the event, the conditions in which the event takes place, or the negligence of the “releasees” named below; and that there may be other risks either not known to me or not readily foreseeable at this time; and I fully accept and assume all such risks and all responsibility for losses, cost, and damages I incur as a result of my participation in the Activity.

I hereby release, discharge, and covenant not to sue ACE Gymnastics Inc., its respective administrators, directors, agents, officers, volunteers, and employees, other participants, any sponsors, advertisers, and, if applicable, owners and lessors of premises on which the Activity takes place, (each considered one of the “RELEASEES” herein) from all liability, claims, demands, losses, or damages, on my account caused or alleged to be caused in whole or in part by the negligence of the “releasees” or otherwise, including negligent rescue operations and future agree that if, despite this release, waiver of liability, and assumption of risk, I, or anyone on my behalf, makes a claim against any of the Releasees, I will indemnify, save, and hold harmless each of the Releasees from any loss, liability, damage, or cost, which may incur as the result of such claim.

I have read the RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT, understand that I have given up substantial rights by signing it and have signed it freely and without any inducement or assurance or any nature and intend it to be a complete and unconditional release of all liability to the greatest extent allowed by law and agree that if any portion of this agreement is held to be invalid the balance, notwithstanding, shall continue in full force and effect.

Printed name of participant

Date: _____

Signature of participant

PARENTAL CONSENT

AND I, the minor’s parent and/or legal guardian, understand the nature of the above referenced activities and the Minor’s experience and capabilities and believe the minor to be qualified to participate in such activity. I hereby Release, discharge, covenant not to sue and AGREE TO INDEMNIFY AND SAVE AND HOLD HARMLESS each of the Releases from all liability, claims, demands, losses or damages on the minor’s account caused or alleged to have been caused in whole or in part by the negligence of the Releasees or otherwise, including negligent rescue operations, and further agree that if, despite this release, I, the minor, or anyone on the minor’s behalf makes a claim against any of the above Releasees, I WILL INDEMNIFY, SAVE AND HOLD HARMLESS each of the Releasees from any litigation expenses, attorney fees, loss liability, damage, or cost any Releasee may incur as the result of any such claim.

Printed name of Parent/or Legal Guardian

Date: _____

Signature of Parent/or Legal Guardian





ACE Preschool Academy Medical Consent Form

The employees of ACE Preschool Academy are committed to the provision of a safe environment for your child. Accidents do occur however, and children do become ill. Therefore, it may become necessary to have your child medically treated.

The following section is to be completed by a parent/legal guardian:

Child's Physician:	Physician Phone:
Address:	City, State, Zip:
Preferred Hospital/Location:	
Known Allergies:	Severe <input type="checkbox"/> Yes <input type="checkbox"/> No
Regular Medication:	
Medical Ins. Co.:	Med. Ins. Phone:
Member I.D.#:	Policy/Group/Plan#:

Consent to Medical Treatment:

I, the undersigned, am the parent/legal guardian of _____, a minor, and have given my consent for him/her to attend ACE Preschool Academy in Longwood, FL. In the event that he/she is injured while attending such school and requires medical attention, I consent to any reasonable medical treatment as deemed necessary by a licensed physician. I hereby authorize the Director, office administration, or teacher to give such consent for me, if I cannot be reached, or if emergency conditions warrant immediate treatment. In the event this person(s) give(s) consent for me, I agree to hold such person(s) free and harmless of any claims, demands, or suits for damage arising from the giving of such consent. I give consent that such necessary medical treatment be performed at the closest appropriate medical facility. I also assume responsibility for any and all medical bills incurred.

Parent/Legal Guardian Signature _____ Daytime Phone: _____

Printed Name _____ Cell Phone: _____

State of Florida, County of _____

On this _____ day of _____, 20_____, the foregoing instrument was acknowledged before me by _____, personally known to me, or who has produced proper proof of identification.

Parent/Legal Guardian Driver's License No. _____

Notary Public Signature _____ My Commission Expires: _____

Printed/Typed Name or Stamp _____



ACE Preschool Academy Photo and Video Release

I hereby grant permission for my child to be included in school photographs and/or videos of my child's activities at ACE Preschool Academy. I understand that images may appear in forms such as display panels, brochures, ACE website, newspaper or other such publications and special projects such as memory books/videos. At no time will the names of children be used in any of these sources. I agree that I am to receive no compensation for my child's appearance and I also understand that I have no ownership rights to the photography or negatives.

Child's Name _____

Parent/Legal
Guardian Signature _____

Printed Name _____

Date _____





ACE Preschool Academy Developmental Screening Release

During a child's first few years of life many important skills and abilities are established, that are key to success in school and later life. ACE Preschool Academy staff has completed a training course in observing and screening young children and we have implemented this program for the children in our care.

When the results indicate that your child's development is typical, we will provide you with a summary of your child's progress and will suggest age-appropriate activities that you might wish to do with your child. If the results point out areas of possible concern, we will advise you on how to schedule a more detailed assessment for your child. All of the information about your child and family is held in confidence.

Please indicate below with a check mark if we have your permission to periodically monitor your child's growth and development.

I DO I DO NOT GRANT PERMISSION TO HAVE MY CHILD SCREENED AND/OR OBSERVED FOR POTENTIAL DELAYS, CHALLENGING BEHAVIORS OR OTHER CONCERNS.

If child was born prematurely, how early was the birth? _____

Is your child currently receiving therapy of any kind? Yes _____ No _____

If yes, please list type of therapy _____

Other Information (i.e. relevant medical condition, sibling with a disability, etc.)

Child's Name _____

Parent/Legal
Guardian Signature _____

Printed Name _____

Date _____



DCF has recently changed some of their policies; one of these changes requires the school to have written consent on file for your child to participate when outside food is brought into the center.

65C-22.005 Food and Nutrition.

Parents or legal guardians must be advised in advance of each food-related activity, such as special occasions and learning activities, which include food consumption. Written parental permission may be obtained in the form of a general or specific permission slip. Documentation of parent permission for food activities must be maintained for a minimum of four months from the date of each activity.

The attached notice will serve as our general permission slip for any food activities that the school does, to include serving milk at snack time. We will continue to keep your child's individual needs and allergies in mind when planning activities.

Thank you again for allowing us the opportunity to teach your children, we enjoy having all of them.

- Yes, I agree to have my child, _____ participate in food activities. This includes holiday parties, individual events and children's birthday celebrations.
- No, I do not agree to have my child, _____ participate in food activities. *(Please state reason or allergies below.)*





What Makes My Child Special!

Child's Name: _____ Name my child goes by: _____

Previously my child was cared for:

- In a home's day care setting
- At another center
- Home with me
- By a relative, friend or neighbor

There were _____ other children around my child most of the day.

I would say that his/her day was relatively structured / unstructured. (Circle one)

In new situations, my child tends to: _____

Any allergies or special needs: _____

Is your child potty trained? _____ What does your child say when he/she needs to use the toilet?

Does your child need help: Dressing/Undressing _____ Eating _____ Washing Hands _____ Toileting _____?

Does your child have any special fears or problems? _____

Sleep

My child generally (does / does not) take _____ nap(s) during the day. They each last around _____ hours.

Special sleep items (doll, blanket, etc.) _____

Special hints to help at naptime: _____

Eating

My child has special dietary needs (please list) _____

My child is allergic to: _____

Special hints / concerns regarding mealtime: _____

Learning & Fun

Favorite Games: _____

Favorite Songs / Books: _____

Likes to do the following activities: _____

My child can't part with (i.e. toy, stuffed animal): _____

Favorite Color: _____ Pets: _____ Sibling names and ages: _____

Other

Does your child have any other friends / acquaintances at this center? _____

If yes, who are they? _____

I would describe my child as (shy, outgoing, a leader, strong willed, etc.): _____

Any other information that would help us best meet your and your child's needs?

